



# Project Manager



Number of Posts: 1

Contract Type: Fixed – Term contract.

## Job description

A position within AquaBioTech Group has arisen for a suitably qualified person to work as a projects manager with work including.

- Management of complex design, engineering, and installation projects, during tendering, contracting, start-up, detail design, installation, commissioning, and handover. The management of such projects need to be done within scope, timescale, budget, and quality constraints. Management of project risks, Occupational Health & Safety, opportunities, contractual variations and arising issues.
- Internal and external progress monitoring, reporting, and meeting coordination.
- Team management and mentoring, coordinating, and managing staff at all levels.
- Planning, delegation, execution and monitoring of work packages, utilising PM tools and techniques including Gantt charts, WBS, RAID and RACI.
- Act as the point of contact to Client and stakeholders, managing communication, project documentation, administration, and submission of project deliverables.
- Project budget control (planned vs actual costs).
- Contributing to internal PMO meetings, PM process improvement and documenting lessons learned to apply to future projects.
- Regular projects status reporting to senior management.
- Other assignments as directed by the Chief Operations Officer, the CEO or the Board of Directors

In addition, the AquaBioTech Group operates a diverse business and anticipates other opportunities into which the successful candidate may expand their portfolio over time, including (but not limited to) marketing opportunities, supervising internships, and designing and administering an e-learning course.

Reporting directly to the Head PMO & Account Management. The position is demanding requiring a person who is highly motivated and self-organised. The selected person must be prepared to work to very tight deadlines in multi-functional projects and in conjunction with a team of multi-disciplinary and international staff based at our head-office in Malta, as well as staff who are based at project sites

## Requirements

- A successful candidate is likely to have a good background in project management with a proven track record delivering complex D&E Projects.
- Qualified with a degree (MQF Level 6) in a technical subject, preferably a Project Management recognised qualification, coupled with sufficient technical and hands-on experience.
- Experience of the Aquaculture / Marine Biology industry will be considered an asset, although it is not essential.

- Experienced in the use of Project Management software such as MS Project and MS Teams, as well as general proficiency in MS 365 / Office Applications.
- The selected candidate must be fluent in English language and be an excellent communicator. Knowledge of other languages will be considered an asset, although not essential.
- To be successful in this position, deadline driven and well organised, with excellent interpersonal skills are essential.
- Showing a good disposition to work in a dynamic team, with a can-do positive attitude.

The selected candidate must, have a clear passport with no travel restrictions or legal convictions and be in possession of a clean driving licence. Applicants must be prepared to travel at short notice as part of international assignments the company is awarded

**Training provided:** In-house

**Any assistance with accommodation/relocation:**

The company apartments are shared between 1 or 2 staff, all with separate - private bedrooms. With the exception that the kitchen and living area are shared. One will need to pay for his/her share of the water, electricity, and internet every month. The water & electricity bill is divided between the number of people staying in the apartment (average of EUR 50 a month) and the Internet is EUR 10 per month. The apartments are very close to a supermarket, bus stop, AquaBioTech Group Office and Mosta centre. On the first day at AquaBioTech, one will be asked to pay EUR 50 deposit. This deposit will be reimbursed if no items are missing or damaged.

**Salary :** Eur 30000 - 40000

**How will the interviews be held :** Online, via teams

**How to apply**

Job applications are to be sent to [eures.recruitment.jobsplus@gov.mt](mailto:eures.recruitment.jobsplus@gov.mt) with copy to [pcpmixto.eures@sepe.es](mailto:pcpmixto.eures@sepe.es) (CVs are to be submitted in English, Ref. Project Manager , ref. 382489)

**AYUDAS A LA MOVILIDAD:** Infórmate de las ayudas económicas para acudir a la entrevista, y/o para el posterior traslado al país de destino si resultas contratado.

Requisitos y trámites a seguir en: Planes específicos de movilidad de EURES en los que participa España (Targeted Mobility Scheme - TMS) <https://www.sepe.es/HomeSepe/Personas/encontrar-trabajo/empleo-europa/tu-primer-empleo-eures.html>

**Para más información contacta con el/la Consejero/a EURES de tu provincia:**

[https://www.sepe.es/contenidos/personas/encontrar\\_empleo/encontrar\\_empleo\\_europa/consejeros.html](https://www.sepe.es/contenidos/personas/encontrar_empleo/encontrar_empleo_europa/consejeros.html)